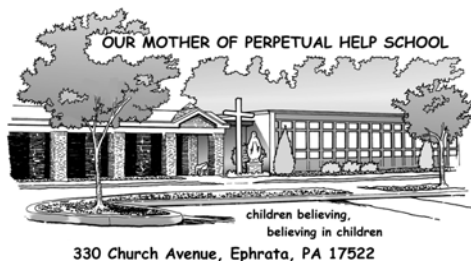




Admission Procedure for OMPH Preschool

1. Return completed pre-admission forms along with all required items on checklist.
2. Teachers and principal review the applicant's pre-admission information.
3. Upon notice of acceptance finalize formal registration:
 - complete registration form
 - provide copy of legal custody documentation (if applicable)
 - submit registration fee
 - complete reservation/enrollment agreement
5. Preschool teacher and aide will visit the family home prior to the opening of the school year.

(Note: Acceptance of all students is conditional upon a review of the student's first four weeks at attendance at which time a parent conference may be required.)



Pre-Admission Checklist for Preschool

The following are required for pre-admission.

Please indicate with a check mark those items included.

- 1. *Copy of Birth Certificate*
- 2. *Copy of Baptismal Certificate*
- 3. *Copy of Social Security Card*
- 4. *Parish Verification of Membership Form*
- 5. *Record of Immunizations*
- 6. *Progress report / educational evaluation from previous preschool*
- 7. *Copies of the results of testing your child has received,, including:*
 - Early Intervention
 - Preschool Screening
 - Psychological
 - Speech/Occupational/Physical therapy
 - Counseling Services

Verification:

I verify that the information provided is accurate to the best of my knowledge.

Parent/Guardian Name: _____
(Please Print)

Parent/Guardian Signature: _____

Date: _____



Parish Membership Verification

Families new to the school, please submit this form to your parish for membership verification.

Name of Parish: _____

Location: _____
Street City Zip

Parish Envelope Number: _____

Parent(s)/Guardian(s) Name: _____

Address: _____
Street City Zip

Phone Numbers: _____
Home Cell Work

Student(s) Name:	Grade:
_____	_____
_____	_____
_____	_____
_____	_____

This section to be completed by the Parish:

Family is registered in this Parish _____

Family is NOT registered in this Parish _____

Notes: _____

Pastor's Signature: _____ Date: _____

Please return this form to: Our Mother of Perpetual Help School
330 Church Avenue
Ephrata, PA 17522